

## HOW-TO GUIDE: OC 5K BENEFITING ALTAMED

Thank you for your interest. You will need to complete both steps to participate in this worthy and fun cause. Please see below for some more detailed instructions.

### Step One: Set up and customize your GiveSmart fundraising page

1. Click on our GiveSmart crowdfunding page: <https://altamed.me/2026oc5k>
2. Select “Become a Fundraiser”
3. Fill in your info and click “Become a Fundraiser”
4. Now, the fun part! Customize your page by adding your personal touches like a profile image and an inspiring message
5. If you need additional guidance in setting up your fundraising page, check out the resources below:
  - a. <https://support.givesmart.com/help/fundraiser-signup-walkthrough>
  - b. <https://vimeo.com/691510624/3157c6e341?share=copy>
  - c. <https://support.givesmart.com/help/donor-experience-with-crowdfunding-and-peer-to-peer-fundraising>

### Step Two: Sign up for the Hoag OC 5K

1. Click on our group share link: [The Hoag OC Marathon Running Festival Online Registration](#)
2. Fill out your personal info
3. Choose your event – 5K Run/Walk option
4. If you are adding another runner, click “+ Add Another Registrant.” If you are not, click continue.
5. Read the waiver agreement and enter your name and date. Click continue
6. Ensure AltaMed Foundation Team is already pre-populated. Click continue.
7. Fill in your T-shirt size, race time predictions, and emergency contact info.
8. Make sure you agree to the cancelation policy and transfer policy. **You only need to fill in the information with the red asterisk.** Scroll to the bottom of the page and then click continue.
9. On the donation page, scroll all the way to the bottom and click continue.
  - a. We will be fundraising using our GiveSmart platform and your personal fundraising pages (what you set up in step one).
10. Merchandise page – only select if you would like to purchase something. Otherwise, scroll to the bottom and click continue.
11. Payment page: use ALTAMEDCOMP for the coupon code section. It will reduce the amount owed to \$0 and remove the payment forms (see screenshots).
12. Click “Complete Registration.” You should receive a confirmation email at the email address provided.

## Before entering "ALTAMEDCOMP" coupon code

Card Number \*

Expiration Date \* CVV \*

First Name \* Last Name \*

Street Address \*

Country \* Zip Code \*

City \* State \*

Save my credit card for a quicker registration next time.

### Purchase Summary

Item	Total
5K Run Meagan Martinez	\$55.00 \$55.00
T-Shirt Women's Medium	\$0.00 \$0.00

Coupon Code ⓘ

Apply

Base Cost: \$55.00  
Processing Fee: ⓘ \$5.95  
Total: \$60.95

You can clear this transaction within 15 minutes. After that all sales are final and there are no refunds.

## After entering "ALTAMEDCOMP" coupon code

### Complete your registration

You can clear this transaction within 15 minutes. After that all sales are final and there are no refunds.

Covered amount is \$0.00.

Add a \$5 donation to support The OC Marathon Foundation.

[Complete Registration](#) [Back](#)

#### ↓ Your registration information

Location: Costa Mesa, CA 92626 US Race Date: May 3, 2025 - May 4, 2025

#### Registrants

### Purchase Summary

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Coupon Code ⓘ

ALTAMEDCOMP Apply

Base Cost: \$55.00  
Discount: \$55.00  
Processing Fee: ⓘ \$0.00  
Total: \$0.00  
Savings: ⓘ \$60.95